

## **1. Eligibility**

A. An applicant holding foreign citizenship whose parents are foreign citizens(not Korean citizens)

B. An applicant who completed the entire 16-year education from elementary school to university in foreign countries(not Korea)

※ An applicant who'd like to apply for the admission application for foreign students must satisfy one of the requirements above. An applicant who satisfies all of them considers his/her case as the eligibility A. The different requirements will demand the different documents to verify eligibility. Please refer to 8. Documents for proving eligibility.

## **2. Graduate Programs**

Please refer to the link below to check a list of the departments and majors at Korea University Graduate School.

- A list of the courses of Master's or Doctoral degrees (Programs/departments & Majors)

<http://graduate2.korea.ac.kr/programs/programs01.jsp>

- Please contact the heads of the department by e-mail or phone about the specific requirements and the course information.

## **3. Application Deadline**

A. Please send your application documents by express mail or visit our office.

B. The office address is the following:

Academic Affairs Office, Graduate School, Korea University,  
Anam-Dong, Sungbuk-Gu, Seoul 136-701, Korea, Phone: +82-2-3290-1358

C. Application Deadline: September 30(THU.), 2010

※ It takes approximately a month or more to prepare all required documents.  
We encourage you to start preparing them as early as possible.

## **4. Notification of the Admission Decision**

A. Notification Date: Dec. 9(THU.), 2010

B. The admission decision will be notified by e-mail individually.

※ The schedule may change depending on circumstances.

## **5. Screening Method**

A. Foreign applicants will be selected by only through the document screening. Please keep in mind that all submitted documents will be scrutinized by members of the screening committee.

B. Some departments may conduct the interview.

## 6. Required Documents

- Only the original copies will be acceptable.
- Photocopied, scanned or faxed documents will not be permitted.
- If the documents are not written in English, please submit the notarized documents(within 3 months) translated in Korean or English.

A. Admission application form(attach a color photo)

B. Two recommendation letters from the professors of one's previous(last) institute

C. Certificate of bachelor's degree(or certificate of expected graduation) and the official transcript including all of the transcripts from previous institutes before the transfer (applicants for master's program, doctoral program and integrated master & Ph.D degree programs).

- In case of no statement about total average GPA of the applicant and the maximum score or grading system on the transcript, please submit Proof Letter about these factors from the College he/she graduated.

D. Certificate of master's degree(or certificate of expected graduation) and the official transcript(Applicants for doctoral programs only)

E. Study plan (no specific form)

F. Resume / Curriculum Vitae (no specific form)

G. Scholarship application form

H. TOEFL, IELTS, TEPS or TOPIK (Applicants for scholarship A ONLY)

\*\* TOEFL or IELTS or TEPS score (applicants for the Department of **Business Administration and the Department of International Business** must submit score.

Applicants who received a Bachelor's or Master's degree in a country whose native language is English, who are from NIIED, or who is able to take face to face admission interview do not need to submit a TOEFL, IELTS or TEPS score. The submission of TOPIK score is not mandatory but recommended.) and contact numbers for the consultation with the head professor is required. However, Applicants for scholarship A are require to submit TOEFL, IELTS, TEPS or TOPIK score.)

\*\* Applicants for the Department of **Law** must submit S-TOPIK level 4(or above) or Certificate of completion of level 4(or above) from KLCC(Korean Language & Culture Center) in Korea University **as of the fall semester, 2011.**

I. Financial resources statement

1) Bank statement(a minimum of USD \$10,000 or the same amount of applicants' country's currency) issued within 3 months

- We recommend you to freeze your bank account with a minimum of USD \$10,000 or equivalent in currency of applicant's country by Feb. 28, 2011.

- Chinese applicants : Please see "7. Additional required documents for Chinese applicants"

2) Financial support form from your tutor professor at Korea University Graduate School (with the tutor professor's certificate of enrollment): If you don't have the bank statement with a minimum of USD \$10,000, it can be substituted to the financial support form with his/her certificate of employment from your tutor professor and his/her certificate of taxation.

\* But, when you apply for your visa in Korean Consulate, Embassy or Immigration, Bank statement must be acquired. (Financial support form will not be acceptable.)

J. Release of information form(Please fill it out in English.)

K. Application fee USD \$100 or KWD 100,000, cash or a check payable to 'Korea University Graduate School'

Please enclose the application fee with the required application documents.

L. A photocopy of your passport (Copy of alien registration card - resident in Korea only)

## 7. Additional Required Documents for Chinese Applicants

A. Chinese applicants must submit both the certificate of graduation and a bachelor's degree and a master's degree(doctoral degree applicants only) for 'C' and 'D' of the required documents. (The above documents must have been issued by a fully accredited university by the government. Applicants can be asked to provide additional documents or evidence for proof of academic achievements authorized by government.) We encourage you to submit the notarized documents translated in Korean or English. These documents can be substituted for the certificate of degree issued by China Degree & Graduation Education Development Center(<http://www.cdgc.edu.cn>). In that case, copy of degree should be submitted additionally.

\*\* For those who have not yet graduated from university: Education Background & Academic Records issued by the China Academic Degree & Graduate Education Development Center, <http://www.cdgc.edu.cn> will be acceptable.

B. Chinese applicants who will apply for a D-2(student visa) visa in China must additionally submit one more copy of the certificate of a bachelor's degree and a master's degree(doctoral degree applicants only) issued by China Degree & Graduation Education Development Center(<http://www.cdgc.edu.cn>) for the 'C' and 'D' documents.

C. If the official transcript is written in Chinese, please hand in the notarized document translated in Korean or English.

D. **(Chinese student in Korea)** If you submit the bank statement issued by a bank in China, we recommend you to freeze your bank account with a minimum of RMB 80,000 **until Feb. 28(Mon.), 2011.**

**(Chinese student in China)** Chinese applicants who will apply for a D-2(student visa) visa in China : We recommend you to freeze the bank account with a minimum of RMB 80,000 until **June 30(Thu.), 2011.**

E. Additional documents for Chinese applicants

- 1) Two color photos taken within 3 months(3.5cm X 4.5cm)
- 2) A photocopy of the family register(戶口簿): Both you and your parents
- 3) A photocopy of the resident registration card(居民證)

## 8. Required Documents Regarding Eligibility

Please prepare the documents regarding your own eligibility, 'A' or 'B'.

A. An applicant holding foreign citizenship whose parents are foreign citizens(not Korean citizens)

- 1) A certificate of both an applicant and his/her parent's nationality
- 2) A certificate of family relations

※ You can hand in the family register(戶口簿 for Chinese and 戶籍 for Japanese), the birth certificate, or the certificate of vital record to verify the eligibility A.

※ Chinese applicants should submit the family register(戶口簿) of your parents and yourself in place of certificate of nationality.

(If your family register is bound with your parents, please submit 1 set of hardcopy notarized as English or Korean. In case of your family register is separated from your parents', please submit yours and all your parents' one, 1 sets of each, respectively. Also you must submit the certificate of family relations. All documents shall be notarized as either English or Korean.)

- In case of followings, please submit the document below:

One of your parents passed away(or Divorce): Death(or Divorce) Certificate

One of your parents is naturalized citizen: notarized copy of her/his family register Dika.

B. An applicant who completed the whole 16-year education from elementary school to university in foreign countries(not Korea)

1) Please submit in the graduation certificates and the official transcripts from elementary school, middle school to high school

## 9. Scholarships

### A. Requirements for Scholarship Award

Foreign Student Scholarship A	<ul style="list-style-type: none"> <li>- GPA from the previous(latest) school 4.0 or above(out of 4.5), 3.83 or above(out of 4.3), 3.57 or above(out of 4.0), or 90 or above(out of 100)</li> <li>- TOEFL(PBT) 577 or above, TOEFL(CBT) 233 or above, TOEFL(iBT) 90 or above, TEPS 700 or above, IELTS 7.0 or above, or S-TOPIK level 6 or above</li> <li>- Recommendation from the department and permission from the dean of graduate school</li> <li>- All three requirements should be satisfied for the award of Scholarship A.</li> </ul>
Foreign Student Scholarship B (Liberal Arts & Social Sciences Area)	<ul style="list-style-type: none"> <li>- Recommendation from the department and permission from the dean of graduate school</li> </ul>
Foreign Student Scholarship C (Natural Science or Engineering Area)	<ul style="list-style-type: none"> <li>- Recommendation from the department and permission from the dean of graduate school</li> </ul>

- Both admission evaluation and scholarship award evaluation will be conducted automatically and simultaneously. You don't need to contact the department individually for recommendation from the department.

- College of Medicine will grant the Foreign Student Scholarship(75% of entrance fee and tuition fee) by its own policy.

## B. Scholarship Benefits

Foreign Student Scholarship A	- 100% of entrance fee and tuition fee
Foreign Student Scholarship B	- 65% of entrance fee and tuition fee
Foreign Student Scholarship C	- 75% of tuition fee

\*\* Some professors in Natural Sciences or Engineering area may offer a stipend to excellent students individually from their own research fund. Please contact [the head of department](#) about it.

- Scholarships will be awarded to master's students and doctoral students for four semesters and to integrated master's and doctoral students for eight semesters.

## C. Conditions to Keep the Scholarship Award

Foreign Student Scholarship A	<ul style="list-style-type: none"> <li>- Maintain GPA 3.8 or above</li> <li>- From GPA 3.0 above to GPA 3.8 below for two consecutive semesters: 75% scholarship will be granted, but if a student keeps his/her GPA 3.8 after then, 100% scholarship will be awarded.</li> <li>- GPA 3.0 below for two consecutive semesters: Scholarship award will be suspended. But if a student keeps his/her GPA 3.0 after then, 75% scholarship will be granted.</li> <li>- Scholarship A will not be granted after the scholarship suspension.</li> </ul>
Foreign Student Scholarship B	- Maintain GPA 3.5 or above
Foreign Student Scholarship C	- Maintain GPA 3.5 or above

- When a student keeps his/her GPA 3.5 or above, College of Medicine will keep granting the Foreign Student Scholarship by its own policy.

## 10. Important Notice

A. You can fill out the application form in either Korean or English.

B. The spelling of your name and the birth date must be match those shown in your passport or other official documents in your country.

C. Please refer to the website, <http://graduate2.korea.ac.kr/programs/programs01.jsp>, when you fill out the degree, department, and major of your application form.

D. Changes of the admission information (ex. degree, department and etc.) will be prohibited after submission.

E. None of the submitted records and documents are returnable, also the application fee is non refundable.

F. Important notice will be announced by e-mail. Please indicate email address 1 and email address 2 accurately. They should have the different email account each other.(YAHOO, HOTMAIL, GMAIL, and etc.)

G. Any false or misleading statement may disqualify your application.

H. Late arrival of the application documents after the deadline(Sep. 30, 2010 for Spring semester) will cause a failure of admission application.

I. Applicants for the department of **business administration** and the department of **international business** must hand in the TOEFL, IELTS or TEPS score (However, those applicants who received a Bachelor's or Master's degree in a country whose native language is English, who are from NIIED, or who is able to take admission interview do not need to submit a TOEFL, IELTS or TEPS score. The submission of TOPIK score is not mandatory but recommended.) and contact numbers for the consultation with the head professor is required.

J. Applicants for the Department of **Law** must submit S-TOPIK level 4(or above) or Certificate of completion of level 4(or above) from KLCC(Korean Language & Culture Center) in Korea University **as of the fall semester, 2011.**

K. Student's application can be canceled due to insufficient of documents.

## 11. Tuition Fee in the 2010

Unit: KRW

Area	Degree	Entrance Fee	Tuition Fee	Student Fee	Total
Liberal Arts & Social Sciences	Master's	1,056,000	4,520,000	56,000	5,632,000
	Doctoral	1,056,000	4,520,000	76,000	5,652,000
Natural Sciences	Master's	1,056,000	5,470,000	56,000	6,582,000
	Doctoral	1,056,000	5,470,000	76,000	6,602,000
Engineering	Master's	1,056,000	6,380,000	56,000	7,492,000
	Doctoral	1,056,000	6,380,000	76,000	7,512,000
Medicine	Master's	1,116,000	7,997,000	56,000	9,169,000
	Doctoral	1,116,000	7,997,000	76,000	9,189,000

## 12. Contact Information for Further Inquiries

- 1) Name of Person in Charge: Jihyun Kim
- 2) E-mail: graduate1@korea.ac.kr
- 3) Phone: +82-2-3290-1358

## 13. Dormitory Information for Foreign Students

- 1) Website: <http://reslife.korea.ac.kr>
- 2) E-mail: reslife@korea.ac.kr
- 3) Phone: +82-2-3290-1554