

<Fall 2016>

**Graduate Admissions Guidelines
for International Students**



Korea University

1. Eligibility

A. An applicant holding foreign citizenship whose parents are foreign citizens (not Korean citizens)

Korean citizens who hold dual citizenship are not eligible to apply as international students.

B. An applicant who completed the entire 16-year education from elementary school to university in foreign countries(not Korea)

※ An applicant who'd like to apply for the admission application for foreign students must satisfy one of the requirements above. An applicant who satisfies all of them considers his/her case as the eligibility A. The different requirements will demand the different documents to verify eligibility. Please refer to 9. Documents for proving eligibility.

2. Language Proficiency Requirements

A. TOPIK.level 3 or above

B. TOEFL PBT 550, CBT 210, iBT 80, IELTS 5.5 or TEPS 600 or above

C. Applicants who meet one of the following condition below

1) English native speakers

2) Applicants who have complete their degree program (Bachelor's or higher) in English speaking countries.

3) Applicants whose major is Korean Language in foreign countries.

4) Applicants who have obtain a degree (Bachelor's or higher) in Korea

※ Applicants must meet one condition(A,B or C) from above.

Language Proficiency test score should be taken within two years from the application deadline. (Valid test date: starting from Oct. 1, 2013). Institutional Testing Program(ITP) TOEFL is not acceptable.

3. Graduate Programs

Please refer to the link below to check a list of the departments and majors at Korea University Graduate School.

- A list of the courses of Master's or Doctoral degrees (Programs/departments & Majors)

<http://graduate2.korea.ac.kr/programs/programs01.jsp>

- Please contact the heads of the department by e-mail or phone about the specific requirements and the course information.

4. Application Deadline

A. Please send your application documents by express mail or visit our office.

B. The office address is the following:

**Academic Affairs Team (Room 126B, 1st floor),
Graduate School of Korea University,
145 Anam-ro, Seongbuk-gu,
Seoul 02841, Korea,
Phone: +82-2-3290-1358**

C. Application Deadline: Mar. 31(Thu.), 2016

※ It takes approximately a month or more to prepare all required documents.
We encourage you to start preparing them as early as possible.

5. Notification of the Admission Decision

A. Notification Date: Jun. 3(Fri.), 2016

B. The admission decision will be notified by e-mail individually.

※ The schedule may change depending on circumstances.

C. Admitted students should join in medical insurance from the beginning of semester.

D. Admitted students should submit certificate of vaccination(MMR vaccine) and the result of chest X-ray (Tuberculosis) during the first week of semester.

6. Screening Method

A. Foreign applicants will be selected by only through the document screening. Please keep in mind that all submitted documents will be scrutinized by members of the screening committee.

B. Some departments may conduct the interview.

7. Required Documents

- Only the original copies will be acceptable.

- Photocopied, scanned or faxed documents will not be permitted.

- If the documents are not written in English, please submit the notarized documents(within 3 months) translated in English.

A. Admission application form(attach a color photo)

B. Recommendation letter from the professors of one's previous(last) institute(No specific form)

C. Certificate of bachelor's degree(or certificate of expected graduation) and the official transcript including all of the transcripts from previous institutes before the transfer (applicants for master's program, doctoral program and integrated master & Ph.D degree programs).

- In case of no statement about total average GPA of the applicant and the maximum score or grading system on the transcript, please submit Proof Letter about these factors from the College he/she graduated.

D. Certificate of master's degree(or certificate of expected graduation) and the official transcript (Applicants for doctoral program only)

Apostille(or consul verified) degree certificates should be additionally submitted within two weeks of an admission decision by express mail. If applicants already submit apostille(or consul verified) degree certificates when they apply, the applicants do not need to submit it again. Please refer to Appendix 1 and Appendix 2.

E. Study plan (no specific form)

F. Resume / Curriculum Vitae (no specific form)

G. TOEFL, IELTS, TEPS or TOPIK

* Institutional Testing Program(ITP) TOEFL is not valid.

* Applicants for scholarship A must submit TOEFL, IELTS, TEPS or TOPIK score.

ETS can send original TOEFL score report directly to Graduate School admissions office. ETS DI reporting code for Graduate School of Korea University is 7589.

<English Proficiency Requirement exempt countries>

Anguilla, Antigua and Barbuda, Australia, Bahamas, Barbados, Belize, Bermuda, Botswana, Cameroon, Canada, Commonwealth of Dominica, Fiji, Ethiopia, Gambia, Ghana, Guyana, Hong Kong, India, Ireland, Jamaica, Kenya, Lesotho, Liberia, Malawi, Malta, Mauritius, Namibia, Nauru, New Zealand, Nigeria, Pakistan, Palau, Papua New Guinea, Philippines, Puerto Rico, Rwanda, Samoa, Sierra Leone, Singapore, South Africa, Sri Lanka, Sudan, Swaziland, Tanzania, Trinidad and Tobago, Tuvalu, Uganda, United Kingdom, United States of America, Zambia, Zimbabwe

Please note: **If English native speakers (or applicants who have complete their degree program (Bachelor's or higher) in English speaking countries) want to apply for Scholarship A, TOEFL, IELTS, TEPS or TOPIK is also mandatory.**

H. Financial resources statement

1) Bank statement(a minimum of **USD15,000(metropolitan area)/USD13,000(non-metropolitan area)** or the same amount of applicants' country's currency) issued within 3 months

- We recommend you to freeze your bank account with a minimum of **USD15,000** or equivalent in currency of applicant's country by Aug. 31, 2016.

- Chinese applicants : Please see "8. Additional required documents for Chinese applicants"

2) Financial support form by the tutor professor at Korea University Graduate School (with the tutor professor's certificate of employment): If you don't have the bank statement with a minimum of **USD15,000(metropolitan area)/USD13,000(non-metropolitan area)**, it can be substituted to the financial support form with your tutor professor's certificate of employment.

* But, when you apply for your visa in Korean Consulate, Embassy or Immigration, Bank statement must be acquired. (Financial support form will not be acceptable.)

I. Release of information form(Please fill it out in English.)

J. Application fee USD \$120 or KWD 120,000, cash or a check payable to 'Korea University Graduate School'

Please enclose the application fee with the required application documents.

K. A photocopy of your passport (Copy of alien registration card - resident in Korea only)

8. Additional Required Documents for Chinese Applicants

A. Chinese applicants must submit the certificate of degree issued by China Degrees & Graduation Education information(<http://www.cdgd.edu.cn>). In that case, copy of degree should be submitted additionally.

B. Chinese applicants who will apply for a D-2(student visa) visa in China must additionally submit one more copy of the certificate of a bachelor's degree and a master's degree(doctoral degree applicants only) issued by China Degrees & Graduation Education Information (<http://www.cdgd.edu.cn>).

C. If the official transcript is written in Chinese, please hand in the notarized document translated in English.

D. **(Chinese student in Korea)** If you submit the bank statement issued by a bank in China, we recommend you to freeze your bank account with a minimum of **RMB94,000 until Aug. 31, 2016.**

(Chinese student in China) Chinese applicants who will apply for a D-2(student visa) visa in China : We recommend you to freeze the bank account with a minimum of **RMB94,000 until Feb. 28, 2017.**

E. Additional documents for Chinese applicants

- 1) Two color photos taken within 3 months(3.5cm X 4.5cm)
- 2) A photocopy of the resident registration card(居民證)

9. Required Documents Regarding Eligibility

Please prepare the documents regarding your own eligibility, ‘A’ or ‘B’.

A. An applicant holding foreign citizenship whose parents are foreign citizens(not Korean citizens)

- 1) A certificate of both an applicant and his/her parent’s nationality
- 2) A certificate of family relations

※ You can hand in the family register(戶口簿 for Chinese and 戶籍 for Japanese), the birth certificate, or the certificate of vital record to verify the eligibility A.

※ Chinese applicants should submit the family register(戶口簿) of your parents and yourself in place of certificate of nationality.

(If your family register is bound with your parents, please submit 1 set of hardcopy notarized in English. In case of your family register is separated from your parents', please submit yours and all your parents' one, 1 sets of each, respectively. Also you must submit the certificate of family relations. All documents shall be notarized in English.)

- In case of followings, please submit the document below:

One of your parents passed away(or Divorce): Death(or Divorce) Certificate

One of your parents is naturalized citizen: notarized copy of her/his family register Dika.

B. An applicant who completed the whole 16-year education from elementary school to university in foreign countries(not Korea)

- 1) Please submit in the graduation certificates and the official transcripts from elementary school, middle school to high school

10. Scholarships

A. Requirements for Scholarship Award

Foreign Student Scholarship A	<ul style="list-style-type: none"> - GPA from the previous(latest) school 4.0 or above(out of 4.5), 3.83 or above(out of 4.3), 3.57 or above(out of 4.0), or 90 or above(out of 100) - TOEFL(PBT) 577 or above, TOEFL(CBT) 233 or above, TOEFL(iBT) 90 or above, TEPS 700 or above, IELTS 7.0 or above, or S-TOPIK level 6 or above (This test score is also mandatory for English native speakers.) - Recommendation from the department and permission from the dean of graduate school - All three requirements should be satisfied for the award of Scholarship A.
Foreign Student Scholarship B (Liberal Arts & Social Sciences Area)	<ul style="list-style-type: none"> - Recommendation from the department and permission from the dean of graduate school
Foreign Student Scholarship C (Natural Science or Engineering Area)	<ul style="list-style-type: none"> - Recommendation from the department and permission from the dean of graduate school

- Both admission evaluation and scholarship award evaluation will be conducted automatically and simultaneously. You don't need to contact the department individually for recommendation from the department.
- College of Medicine will grant the Foreign Student Scholarship(75% of tuition fee).

B. Scholarship Benefits

Foreign Student Scholarship A	- 100% of entrance fee and tuition fee
Foreign Student Scholarship B	- 60% of entrance fee and tuition fee
Foreign Student Scholarship C	- 75% of tuition fee

** Some professors in Natural Sciences or Engineering area may offer a stipend to excellent students individually from their own research fund. Please contact [the head of department](#) about it.

- Scholarships will be awarded to master's students and doctoral students for four semesters and to integrated master's and doctoral students for eight semesters.

C. Conditions to Keep the Scholarship Award

Foreign Student Scholarship A	<ul style="list-style-type: none"> - Maintain GPA 3.8 or above - From GPA 3.0 above to GPA 3.8 below for two consecutive semesters: 75% scholarship will be granted, but if a student keeps his/her GPA 3.8 after then, 100% scholarship will be awarded. - GPA 3.0 below for two consecutive semesters: Scholarship award will be suspended. But if a student keeps his/her GPA 3.0 after then, 75% scholarship will be granted. - Scholarship A will not be granted after the scholarship suspension.
Foreign Student Scholarship B	- Maintain GPA 3.5 or above
Foreign Student Scholarship C	- Maintain GPA 3.5 or above

- When a student keeps his/her GPA 3.5 or above, College of Medicine will keep granting the Foreign Student Scholarship.

D. The Graduate School Honors Program at KU Sejong Campus

(<http://graduate2.korea.ac.kr/programs/programs02.jsp>)

This program is a unique doctoral degree program for foreign students at KU Sejong Campus.

Korea University will provide the following:	<ul style="list-style-type: none"> • Tuition (max. four semester) • Dormitory fee (max. six semesters) • Job and internship opportunity (in progress) • Total: about USD 11,000 to 16,000/year
Reference	<ul style="list-style-type: none"> • changho@korea.ac.kr

* It takes about two hours by car from Seoul to Sejong Campus.

11. Important Notice

- A. You can fill out the application form in either Korean or English.
- B. The spelling of your name and the birth date must be match those shown in your passport or other official documents in your country.
- C. Please refer to the website, <http://graduate2.korea.ac.kr/programs/programs01.jsp>, when you fill out the degree, department, and major of your application form.
- D. Changes of the admission information (ex. degree, department and etc.) will be prohibited after submission.
- E. None of the submitted records and documents are returnable, also the application fee is non refundable.
- F. Important notice will be announced by e-mail. Please indicate email address 1 and email address 2 accurately. They should have the different email account each other.(YAHOO, HOTMAIL, GMAIL, and etc.)
- G. Any false or misleading statement may disqualify your application.
- H. Late arrival of the application documents after the deadline(Mar. 31, 2015 for Spring semester) will cause a failure of admission application.
- I. Student's application can be canceled due to insufficient of documents.
- J. We have two campuses in Seoul (Anam Campus) and Sejong (Sejong Campus) of Korea University. There are four colleges in Sejong Campus (College of Humanities, College of Science and Technology, College of Business and Economics, College of Pharmacy). All classes by Sejong Campus are conducted in Sejong City. It takes about two hours by car from Seoul to Sejong Campus.
- K. Applicants for the department of Medicine and Department of Biomedical Science must get tutor professor candidates' permission before his/her application.
- L. Applicants who have completed in major of medicine or dentistry are only qualified to apply for the department of Medicine.
- M. Leave in absence for the first semester after admission is not allowed for freshman. (In case of disease, joining the army, giving birth – it can be allowed with verification.)
- O. There is no fall admission for the major of Marketing, Finance and Accounting in the department of Business Administration.

12. Tuition Fee for Fall semester in the 2016 per semester

Unit: KRW

Area	Degree	Entrance fee	Tuition fee	Student fee	Total
Liberal Arts & Social Sciences	Master's	1,142,000	4,886,000	32,500	6,060,500
	Doctoral	1,142,000	4,886,000	32,500	6,060,500
Natural Science & Physical Education	Master's	1,142,000	5,914,000	32,500	7,088,500
	Doctoral	1,142,000	5,914,000	32,500	7,088,500
Engineering & Art	Master's	1,142,000	6,897,000	32,500	8,071,500
	Doctoral	1,142,000	6,897,000	32,500	8,071,500
Health Science	Master's	1,142,000	6,406,000	32,500	7,580,500
	Doctoral	1,142,000	6,406,000	32,500	7,580,500
Medicine	Master's	1,206,000	8,646,000	32,500	9,884,500
	Doctoral	1,206,000	8,646,000	32,500	9,884,500
Pharmacy	Master's	1,142,000	7,781,000	32,500	8,955,500
	Doctoral	1,142,000	7,781,000	32,500	8,955,500

* Area of tuition fee for the department of psychology, digital management and applied statistics is Natural science & Physical Education.

13. Contact Information for Further Inquiries

- 1) Name of Person in Charge: Hyohyeon Kim
- 2) E-mail: graduate1@korea.ac.kr
- 3) Phone: +82-2-3290-1358(English), +82-2-3290-1357(Chinese)

14. Dormitory Information for Foreign Students (Seoul)

- 1) Website: <http://reslife.korea.ac.kr>
- 2) E-mail: reslife@korea.ac.kr
- 3) Phone: +82-2-3290-1554
- 4) Tentative on-line application schedule for dorms: July. 2016.

Students must pay all the necessary residence hall rates (KRW) upfront.

Residence Hall	Occupancy	Semester (4 Months)	Vacation period (approx. 2 months)
CJ International House All with Bathroom	Single	2,000,000	1,000,000
	Double	1,580,000	790,000
Anam Global House All with Bathroom	Double	1,580,000	790,000
	Triple	880,000	440,000
Anam Hall 2 Communal Bathroom (Male only)	Standard Triple	780,000	390,000

NOTE: For more detailed information on deadline of the payment, please check the website for accommodations at <http://reslife.korea.ac.kr>.

15. Dormitory Information for Foreign Students (Sejong)

- 1) Website: <http://dormitel.korea.ac.kr>

- 2) E-mail: monicaj@korea.ac.kr
- 3) Phone: +82-44-860-1854
- 4) Tentative on-line application schedule for dorms: July. 2016.

Appendix 1: APOSTILLE Requirements For Newly Admitted Students

Since July 14, 2007, the Republic of Korea has been part of the 1961 Hague Convention abolishing the Requirement of Legalization for Foreign Public Documents. The Convention provides for the simplified certification of public (including notarized) documents to be used in countries that have joined the convention.

The **Apostille** ensures that public documents issued in one signatory country will be recognized as valid in another signatory country.

☞ Apostille certificates are to be submitted at Korea University **within two weeks of an admission decision.**

☞ For information regarding how to get an Apostille, please refer to the website:
<http://www.hcch.net> – Apostille Section.

A. Newly admitted students from countries which are signatories to the convention must meet the following requirements:

※ Please refer to the list of signatory countries on Apostille certificates in Appendix 2.

1. Official certificates (transcripts, diplomas, etc.) from public schools or institutions should be submitted with the attachment of “Apostille”.
2. Official certificates (transcripts, diplomas, etc.) from private schools or institutions, however, should be officially notarized by a notary, agency or any other authority competent under the law of the country of origin of the certificates, and then, should be submitted with the attachment of “Apostille”.

N.B. All documents should be in English. If it's in any other language, you must submit a notarized/certified translation in English completed by a public notary in the country in which the document was originally produced.

B. Admitted students from countries which are NOT signatories to the convention and do not recognize the Apostille must meet the following requirements:

1. Official certificates (transcripts, diplomas, etc.) must be legalized by a Korean consular officer in the country which issued the certificates.
2. Applicants from these countries should submit the official certificates with the attachment of an Authentication (ex. Certificate of Authentication or Certificate of Overseas Educational Institutions) issued by the Korean Embassy or Consulate.

N.B. All documents should be in English. If it's in any other language, you must submit a notarized/certified translation in English completed by a public notary in the country in which the document was originally produced.

C. Admitted Chinese students

The certificate of degree(or expected degree) should be issued by China Academic Degrees & Graduate Education Information (<http://www.cdgd.edu.cn>).

Appendix 2: The list of countries for Apostille certificates

ALBANIA	JAPAN	SWAZILAND
ANDORRA	KAZAKHSTAN	SWEDEN
ANTIGUA AND BARBUDA	KOREA	SWITZERLAND
ARGENTINA	REPUBLIC OF KYRGYZSTAN	TONGA
ARMENIA	LATVIA	TRINIDAD AND TOBAGO
AUSTRALIA	LESOTHO	TURKEY
AUSTRIA	LIBERIA	UKRAINE
AZERBAIJAN	LIECHTENSTEIN	UNITED KINGDOM
BAHAMAS	LITHUANIA	UNITED STATES OF AMERICA
BARBADOS	LUXEMBOURG	URUGUAY
BELARUS	THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA	UZBEKISTAN
BELGIUM	MALAWI	VANUATU
BELIZE	MALTA	VENEZUELA
BOSNIA-HERZEGOVINA	MARSHALL ISLANDS	
BOTSWANA	MAURITIUS	
BRUNEI DARUSSALAM	MEXICO	
BULGARIA	MOLDOVA	
CAPE VERDE	REPUBLIC OF MONACO	
CHINA	MONGOLIA	
PEOPLE'S REPUBLIC OF COLOMBIA	MONTENEGRO	
COOK ISLANDS	NAMIBIA	
COSTA RICA	NETHERLANDS	
CROATIA	NEW ZEALAND	
CYPRUS	NICARAGUA	
CZECH REPUBLIC	NIUE	
DENMARK	NORWAY	
DOMINICA	OMAN	
DOMINICAN REPUBLIC	PANAMA	
ECUADOR	PERU	
EL SALVADOR	POLAND	
ESTONIA	PORTUGAL	
FIJI	ROMANIA	
FINLAND	RUSSIAN FEDERATION	
FRANCE	SAMOA	
GEORGIA	SAN MARINO	
GERMANY	SAO TOME AND PRINCIPE	
GREECE	SERBIA	
GRENADA	SEYCHELLES	
HONDURAS	SLOVAKIA	
HUNGARY	SLOVENIA	
ICELAND	SOUTH AFRICA	
INDIA	SPAIN	
IRELAND	ST. KITTS AND NEVIS	
ISRAEL	ST. LUCIA	
ITALY	ST. VINCENT AND THE GRENADINES	
	SURINAME	

In which countries does the Apostille Convention apply?

Click (http://www.hcch.net/index_en.php?act=conventions.status&cid=41) to see the updated list of the countries where Apostille Convention applies.

※ If your public document was issued in a country where the Apostille Convention does not apply, you should submit a Certificate of Authentication issued by the Korean Embassy or Consulate in your country.

Where do I get an Apostille?

Each country that is a party to the Convention must designate one or several authorities that are entitled to issue Apostilles. These authorities are called Competent Authorities

– only they are permitted to issue Apostilles.

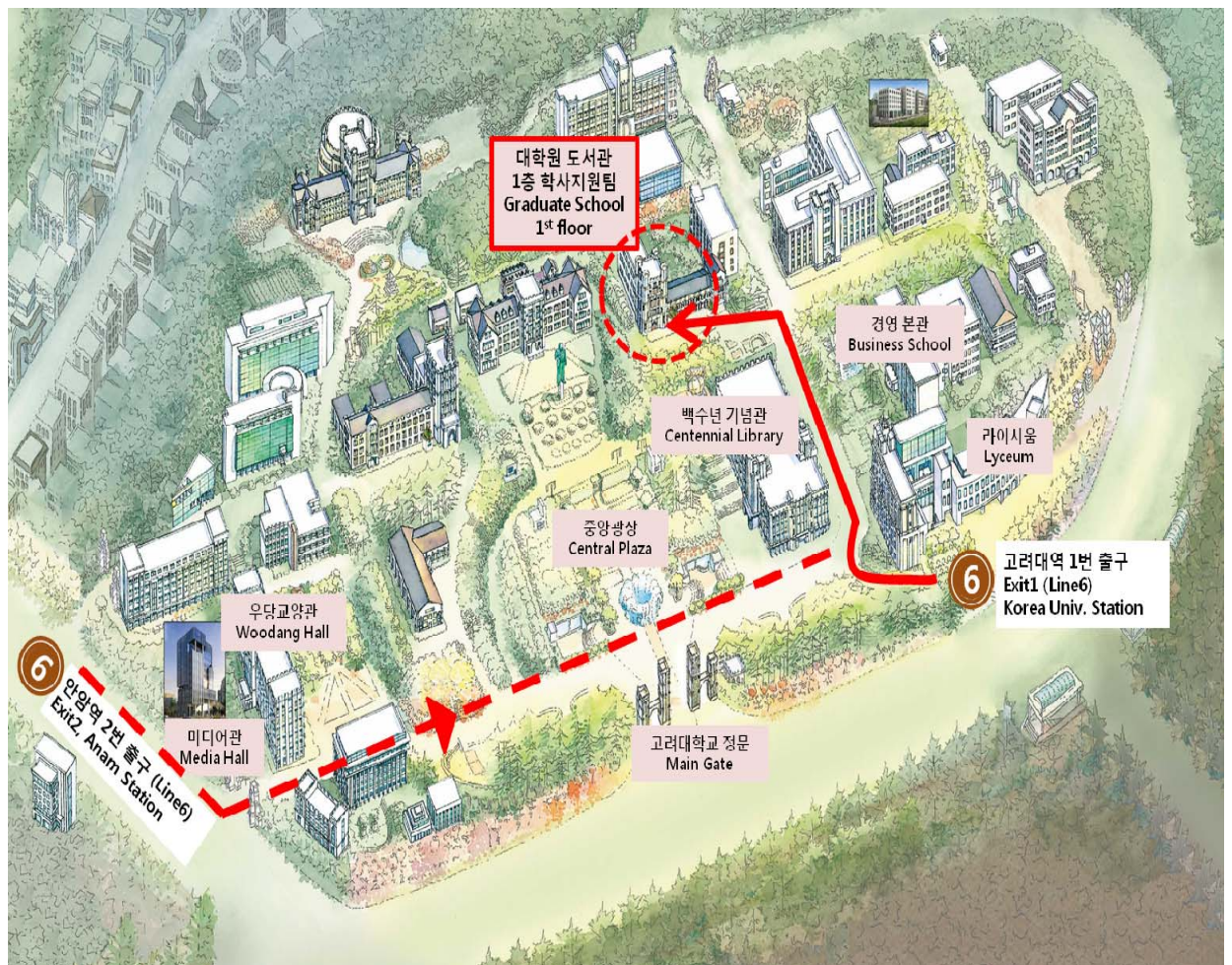
Click (http://www.hcch.net/index_en.php?act=conventions.authorities&cid=41) to see the list of all Competent Authorities designated by each country that has joined the Apostille Convention.

How much does an Apostille cost?

Many Competent Authorities do charge for Apostilles. The price among Competent Authorities varies greatly. For practical information of the prices that individual countries charge, see the information available (http://www.hcch.net/index_en.php?act=conventions.authorities&cid=41).

For further details, please see the website of the Hague Conference at .The Hague Conference is the Organization that developed the Apostille Convention. All relevant and updated information about the Apostille Convention is available in the 'Apostille Section' of the Hague Conference website.

<찾아 오시는 길 How to get to Graduate School>



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